

**ALBERTA LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING**

March 20, 2025

Zoom meeting

7:00 p.m. – 9:00 p.m.

ONLINE:

Hank Smit – President

Brad Pearson

Sandra Marin

Margaret Wu

Barb Gilliat (Joined @ 19:06)

Cole Boychuk – Recorder

Renee LeBlanc - Guest

Regrets:

Melody Christofferson

Aaron Noga

Doug Logan

Vic Mensch

Bill Windsor

Natasha Roberts

Barb Smith

1. Call to Order

As a quorum was present, the President called the meeting to order at 19:03 hours.

2. Adoption of Agenda

There were no additions, amendments, or deletions to the agenda.

MOTION No. 2025-001: The agenda is approved as presented.

Moved by: M. Wu..... CARRIED UNANIMOUSLY

3. Approval of Minutes

3.1 Approve Board of Directors meeting minutes of 2024-11-21.

MOTION No. 2025-002: To approve the Board of Directors meeting minutes of 2024-11-21 as presented.

Moved by: S. Marin CARRIED UNANIMOUSLY

4. Motions Made Electronically

These motions were made by the Board via email starting on February, 18, 2025.

MOTION No. 2025-003: To accept nominations for the Lorne McRae award via online form system like google forms or Microsoft forms.

Moved by: B. Gilliat[CARRIED UNANIMOUSLY]

MOTION No. 2025-004: To appoint Elite Bookkeeping to review the financials for the 2024 fiscal year.

Moved by: B. Smith.....[CARRIED UNANIMOUSLY]

MOTION No. 2025-005: To accept the Unaudited Financial Statements ending in December 31, 2024 as presented.

Moved by: B. Pearson, Seconded by: B. Smith.....[CARRIED UNANIMOUSLY]

5. Items for Decision

5.1 Reserve Status and Investing

MOTION No. 2025-006: To leave 30,000 in ALTA's reserves, and any remaining cash to be invested in a GIC.

Moved by: B. Gilliat CARRIED UNANIMOUSLY

5.2 Upgrading Website and QuickBooks

MOTION No. 2025-007: To have TAL migrate the invoicing to Quickbooks Online as well as overhauling the website with a budget of up to \$2500.

Moved by: M. Wu CARRIED UNANIMOUSLY

6. Items for Discussion

6.1 Bank Change

MOTION No. 2025-008 To add Barb Gilliat, Vice President as signing authority to ALTA's accounts.

Moved by: S. Marin, Seconded by: B. Pearson CARRIED UNANIMOUSLY

MOTION No. 2025-009: That ATB Financial be appointed to provide banking services to the Alberta Library Trustees Association as per the attached Resolution of the Board of Directors, and that Hank Smit, President and Barb Gilliat, Vice President each be an authorized signing officer of the Alberta Library Trustees Association, and that Renee LeBlanc be authorized to be the ATB online administrator.

Moved by: S. Marin, Seconded by: B. Pearson CARRIED UNANIMOUSLY

6.2 Stronger Together Update

H. Smit delivered this update verbally. Stronger Together call for speakers is open. H. Smit has found a couple people to speak to trustee issues.

6.3 Coffee Chat Leaders for the next 3 months

The Board discussed past coffee chats.

April 9: Brad Pearson

May 14: Barb Gilliat

June 11: Hank Smit

7. Round Table (for sharing)

The Board shared general updates.

8. Next Meeting Dates

Meetings will be held on the 3rd Thursday of the month, excluding July, August, and December. All meetings will start at 7:00 p.m. unless otherwise noted.

April 17, 2025

9. Adjournment

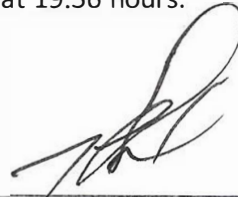
The President declared the meeting adjourned at 19:56 hours.

Approval

of the minutes on

Sept 30, 2025

Date



President, Hank Smit