



ALBERTA LIBRARY
TRUSTEES' ASSOCIATION

**Alberta Library Trustees' Association 40th Anniversary
Annual General Meeting**

Friday, April 29, 2011 3 pm
Tonquin Room – Clubhouse Jasper Park Lodge

1. Call to Order by Karen Lynch, ALTA President

Opening remarks to welcome ALTA Members and Dr. Davidson as special guest. Comments were provided about the celebration of the 40th anniversary of ALTA. It was noted that if necessary, Robert's Rules of Order were in play.

President noted that there was a pre AGM discussion on finances to provide an in-depth analysis of the 2010 ALTA finances for interested members.

The sole resolution previously circulated to the membership is on the Agenda. President explained that any resolutions brought from the floor must be presented in writing in the proper format to the President prior to the Call to Order. The resolution then must receive a 2/3 majority vote of members present and voting. There were no resolutions received prior to the Call to Order.

Voting is by a show of hands. If a vote is close, the room will be divided into sections and members of the ALTA board are prepared to count hands.

2. Approval of Agenda

Margaret Barry moved to approve Agenda. Motion seconded by Brent McDonough.
Carried.

3. Introductions

President introduced:

Past President Natalia Toroshenko
Peace Area Director Richard Harpe
Yellowhead Director Margaret Barry
Marigold Director Leslie Duchak
Edmonton Public Michael Janz
Northern Lights Carole Carpenter
Calgary Public Ann Craig (ALC convenor totally volunteer)

Doug Cooper Vice President from Chinook Arch
Mike Babichuk Secretary Treasurer from Metro Edmonton (St. Albert)
Recording Secretary and ALTA Executive Administrator Xanthe Couture and additional recording secretary Cindy Walter
Special guest speaker, Dr. Diana Davidson, Director Public Library Services

President noted those who were not able to be present:

Parkland Area Annette Clews
Shortgrass Martin Shields

The Parliamentarian was Michael Janz.



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4. Approval of Minutes of 2010 Annual General Meeting

Leslie Duchak moved to approve the 2010 AGM Minutes. Motion seconded by Stuart McGowan. Carried.

5. Financial Report

The 2010 Audited Financial Statements were audited by Don O'Brien CMA of MVO Chartered Accountants in the ALTA Office. Treasurer Mike Babichuk explained ALTA was issued a clean audit report. The Auditor's Engagement Letter stated there was much improvement over controls, processes and procedures during the year. There was also a positive change in the YOY financial position primarily due to conservation of cash for future TERP deployment.

Treasurer Mike moved to approve the 2010 Audited Financial Statements. Motion seconded by Randy ? of Northern Lights Library System. Carried.

The 2011 Draft Budget was approved by the Internal Committee that also served as the Financial and Audit Committee to the Board in March. Treasurer Mike outlined ALTA revenue and expenses including board expenses, office expenses, website and development and trustee education.

Revenue: \$177,200, expenses \$176,550, surplus of \$1,050.

Treasurer Mike moved to approve the 2011 Draft Budget. Motion seconded by Mona Crocker of Rocky Mountain House. Discussion. Carried.

Michael Janz moved that ALTA secure the services of Don O'Brien MVO Chartered Accountants to review the 2011 finances of ALTA. Motion seconded by Michael Babichuk. Carried.

6. Annual Report

President stated 233 trustees were at the ALC conference this year.

ALTA has been active in work on generative governance, and has achieved all of the plans - relating to finances, trustee workshops, and communications that the Board set out to achieve over the last year. ALTA completed reporting on several grant application over the past years that were either misfiled or needed to be completed, including the 2011-12 grant year. The new ALTA website is expected to simplify membership renewal. There has also been action on Internal and External committees and partnership engagement has also been undertaken. The Trustee Renewal Process (TERP) is underway. Out of 2300 trustees in Alberta, only 90 have been engaged through the so-called ALTA's trustee workshops from 2008 to 2009. The new website and TERP project will foster a more effective way to distribute learning online and in person and TERP is developing best practises to fill gaps in trustee learning.

Automated cheque payment for ALTA expenses has been established and ALTA had a CA student examine the 2010 Audited Statements. To make communication with Trustees more efficient, the Trustee Voice is now distributed online. A history document of ALTA written by Ed Halina, will be reformatted into a formal book over the summer of 2011 to make it accessible to ALTA members. Advocacy for ALTA should reflect modern vocabulary and referred to as relationship building. Into 2011-12, an ongoing review of policies will take place including membership levels, communications, collaboration with government; ALTA has good relationships but also wants to build relations with other municipalities and other non-profits.

President thanked Doug Cooper and Mike Babichuk , Therese McCauley, Diana Davidson, EPL, Linda Cook, Cindy Walters and the Volunteer Alberta Board of Directors for their assistance with ALTA over the last year.



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7. Resolutions and elections

Doug Cooper, chair of External Committee explained the Chair of External Committee is responsible for resolutions, nominations, and communications and was sponsor of the resolution:

Chair Doug motioned to amend **Bylaw 3.3** passed at 2010 AGM
Whereas the bylaw currently reads:

“Fees for each class of membership shall be established at the Annual General Meeting by a vote of note less than two thirds (2/3) of the members present, and shall be payable on the first day of May.

Whereas it is proposed to amend the last portion of the sentence to read:
“on the 1st day of the next fiscal year”.

Doug added that the new ALTA website is completely equipped to ensure that membership renewal is easy and completely automated. Doug stated that an annual membership normally follows the fiscal year and the first of the year is a natural time to renew memberships.

As a matter of note, the nomination deadline of December 31 will be changed to January 31. This is a policy change not impacting the bylaws. Changing the date of the nomination deadline not only addresses the Christmas break period but with electronic voting available to ALTA members, there is sufficient time to have the election completed prior to the AGM in April.

Doug moved the adoption of this resolution. Resolution seconded by Stuart McGowan. Carried.

Election of Officers

Chair Doug outlined that ALTA nominates half of the slate every year to ensure continuity on the Board. This year it is the odd numbered area. As there was only one nomination for each area, no vote was required. Voted in by acclamation were:

- Area 1 Jason Glabik, Grimshaw Library Board
- Area 3 Michael Baird, Parkland Regional Library Board
- Area 5 Neil Stubbs, Chinook Regional Library Board
- Area 7 Mike Babichuk, St. Albert Library Board (former trustee)

Chair Doug adds that the Board of Directors nominations will have a deadline of January 31st, rather than December 31st to give people more time to submit their nominations rather than over a busy time of the year.

8. ALTA Awards

President explained the long history of ALTA recognizes stellar governance and above average library achievements

a. Award of Excellence

Mike explained the ALTA Board of Directors established the Award of Excellence to recognize Library Boards that have enabled and supported their libraries to provide on-going excellent service to their communities over a five-year time period. Mike stated the 2010 award was presented to County of Strathcona Public Library

Ernie Jukrat Chair of the County of Strathcona Public Library was invited to the podium and provides two minutes acknowledgement speech.



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b. Lois Hole Award

Carole Carpenter explained the ALTA established the Lois Hole Award in 2001 in honour of the passion that our Lieutenant-Governor had for the role libraries play in our society, and in gratitude for her support for libraries in Alberta. Carole added that the Lois Hole Award provides a monetary award of \$250 for the winning library to purchase new books of their choice for their library collection. Each book purchased through this award will have a bookplate affixed to it, indicating that was acquired by the library through the Lois Hole Award. As of 2008, the award is given as a donation to the Lois Hole Legacy Fund to be directed to the winning Library Board's local Library. Carole drew the name of the 2010 Lois Hole Award recipient is Medicine Hat Public Library.

c. Honourary Life Member

Doug Cooper outlined the Alberta Library Trustees Association (ALTA) Board of Directors established the Honourary Life Membership Award to recognize Albertans who have made a significant contribution to libraries and library trusteeship. The award recipient for 2010 is Marie Logan, nominated by the Chinook Arch Regional Library System.

Doug explained the ALTA Award was a particularly special award and not given annually and required the fulfilment of many different criteria from the nominators. Marie Logan:

- Fulfilled offices in the **Alberta Library Trustees Association 2001-2006** as Area 5 Representative
- Served an exceptionally long term as a library trustee on the Lomond Municipal Library Board, Vulcan County library Board and Chinook Arch Library Board and continues to serve
- Provided leadership in the establishment of a new library system (as a Trustee of the Lomond Public Library and a County of Vulcan representative)
- Served in a recognized provincial or national library related organization (ALTA) Been an exceptional advocate for the local library through her other volunteer activities including as an Education Trustee on the Horizon School Board, and in her 4H Volunteer positions.
- Represented rural communities and libraries as a member of Industry Canada's CAP Advisory Committee,
- Participated as a member of the Ministerial Task force on libraries
- Participated in the DVD created for the 100th anniversary of Alberta Libraries

Doug invited Chair of Chinook Arch Regional Library System, Laura Ross Giroux, to receive the award on Marie's behalf as Marie cannot join us personally today. Marie's acceptance letter was read by Chair.



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d. Retiring Board Members

Karen invited Ann Craig to join her to acknowledge retiring Board members. Karen outlined a donation to the library or library system of their choice to add to their collection is the acknowledgement given.

Ray Skrepnek	Area One (not present) served from 2007 to 2009
Annette Clews	Area Three (not present) served from May 2007)
Richard Harpe	Area One (present serving since November 2010)
Doug Cooper	Area Five (present serving since May 2007)
Natalia Toroshenko	President (Present serving since 2008 to 2010)

9. Major Address

Dr. Davidson outlined increased one time funding to TAL and APLEN for the purchase of language software and French and English and other languages for lifelong learning. Dr. Davidson explained Alberta Municipal Affairs has been developing a Strategic Plan. Dr. Davidson referenced the idea of co-located libraries in schools and how we best move forward on this initiative, something for Trustees to consider.

Discussed library services for aboriginals and library services in their communities. One example being the establishment of a public library by Chinook Arch Library System on a reservation, a first for Alberta.

Dr. Davidson explained although we have secured funding for libraries in Alberta now, we will have to be “nimble” in the future.

President thanked Dr. Diana Davidson for her address and added it will be available through the ALTA website as a podcast. Karen then invited AGM attendees to celebrate the 40th anniversary of ALTA at the President’s reception. Added Diana’s speech will be available through the ALTA website as a podcast.

10. Adjournment

Michael Janz moved to adjourn.